

JOHN V. REINTS PE

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817 Dorken Lane, DeKalb, Illinois 60115

Phone 630-327-5425, EMAIL: jvrpellc@msn.com

Date of Client Agreement for Seminar/Workshop: _____

CUSTOMER: _____

Date of Event: _____

Fee: \$ _____ Expenses: \$ _____

Schedule of Events: _____

Customer Contact: _____

Contact Phone: _____

Contact Email: _____

Technical/ AV requires: _____

Number of Attendees: _____

Payment Terms: _____

Deposit Amount: \$ _____ Deposit Due Date: _____

Balance Amount: \$ _____ Balance Due Date: _____

Notwithstanding any other provisions of this Agreement, in the event that the performance of any obligation under this Agreement by any party is prevented due to acts of God, exchange controls, export or import controls or any other government restriction, wars, hostilities, blockcades, civil disturbances, revolutions, strikes, terrorist attacks, lockouts or any other cause beyond the reasonable control of either party, such party shall not be responsible to the other parties for failure or delay in performance of its obligations under this Agreement. Each party shall promptly notify the other parties of such force majeure condition. The terms of this clause shall not exempt, but merely suspend, any party from its duty to perform the obligations under this agreement until as soon as practicable after a force majeure condition ceases to exist.

To confirm this Agreement, please sign and return both copies with your deposit by the Deposit Due Date. A fully executed copy will be returned to you.

By: _____ Date: _____

For Customer: _____

By: _____ Date: _____

John V. Reints, PE

Attached: Additional Conditions of the Client Agreement

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ADDITIONAL CONDITIONS OF THE CLIENT AGREEMENT

1. Cancellation Policy: As this Agreement removes the Speaker from the marketplace on the dates agreed upon, the following charges will apply: 100% of agreed upon fee is due with the signed contract or 100% of the fee is due if the Speaker is travelling outside of the continental United States. 100% of the fee is deemed as the cancellation fee if the Speaker Engagement is cancelled by the Customer in less than 60 days of the event date. If cancellation by the Customer more than 60 days prior to the event date, 50% of the speaking fee deposit will be refunded to the Customer. In the event the Speaker must cancel due to transportation problems beyond the control of the Speaker, illness, unforeseen emergency, or overriding professional responsibility, the Speaker will not have any liability for the expenses or losses incurred by the Customer. If the Speaker cancels the event, 100% of the deposit will be refunded to the Customer within 30 days. In rare situations, Events may be rescheduled by mutual agreement in writing only.
2. Copyrighted Work: Any of the following copyrighted materials are governed by the terms of this agreement: all training units, components, systems, workshops, training procedures, participant materials and other materials in print and other media and services collectively referred to as "materials", ordered by the Customer and accepted on or after the dated of this Agreement. It is understood that the Speaker's presentation may not be audio taped, video taped or broadcast without written permission from the Speaker. The Customer is granted limited use of the materials and presentation for the Customer Company only.
3. Facility: The Customer agrees to provide an acceptable and licensed facility for the event, in good condition, together with all necessary stage accessories, properties and Audio Visual requirements.
4. Taxes: In the event that there are any sales taxes, admission taxes, user fees or other charges, taxes or fees of any kind levied by the jurisdiction where the speaking engagement is to take place, the Customer shall be wholly responsible for all such taxes and expenses in addition to any other payment due under the terms of this agreement.
5. No additional appearances or activities shall be expected of the Speaker unless expressly contained as a part of this Agreement or later agreed in writing.
6. It is understood that the Speaker is an independent contractor and therefore, the Speaker assumes all responsibilities for withholding taxes, social security, state tax, public liability and workman's compensation insurance. As an independent contractor, the Speaker shall have exclusive control over the means, methods and details for fulfilling the obligations stated above.
7. This instrument sets forth the entire agreement between the Speaker and the Customer and may not be changed, modified, waived, or discharged in whole or inn part except by an instrument in writing signed by the parties hereto.
8. The representative of the Customer in signing this agreement warrants that he/she signs as a duly authorized representative of the Customer.
9. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.
10. Any controversy or claim arising out of or relating to this Agreement, or breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with their Commercial and/or other Arbitration Rules, including the Emergency Interim Relief Procedures, and judgment on the award rendered by the arbitrator, may be entered in any court having jurisdiction thereof.
11. The Speaker/Event may not be publicized until this agreement is signed and returned along with the required payment.
12. A W-9 for/from the Speaker will be furnished upon request.
13. Make check payable to **John V. Reints, PE**